



Christian Academy
SCHOOL SYSTEM

June 2020

Dear Parent(s)/Guardian(s) of Incoming Kindergarten Student(s) at Rock Creek,

Welcome to Christian Academy of Louisville! We are looking forward to welcoming students to school. As we prepare, there are some details that will need your attention.

As your child enters Kindergarten, it is a state requirement that the following documents are turned in by the first day of school:

1. **Preventative Health Care Examination Form** – This is also referred to as a school physical. This form is available at your physician's office and is completed by the physician during a "well" visit.
2. **Kentucky Immunization Certificate** – A current immunization certificate is required. It must be signed by a physician and have a valid expiration date.
3. **Birth Certificate** – Please send a photocopy of your student's state issued birth certificate. (Hospital certificates are NOT valid).

If you have questions, please email us at rcreception@caschools.us Otherwise drop off these required documents to front office at Rock Creek or mail them to the following address:

Christian Academy of Louisville - Rock Creek
Front Office/Receptionist
3110 Rock Creek Drive
Louisville, KY 40207

** All forms mentioned above, lists of required immunizations specific to Elementary students, and other helpful Health Room information are available on Christian Academy's website. From the main CASS website you will select "Our Campuses." Select "Rock Creek." Select "Elementary." Select "Documents & Links." Select "Health Records" (physical form, etc)

Certainly we understand that in this COVID-19 environment you may face challenges in scheduling appointments for immunizations. We encourage you to make arrangements *now* before the back-to-school rush.

Since we must report our students' compliance with state required immunizations, there will be a deadline this fall after which students without necessary immunization documentation will not be allowed to attend school. Please schedule now so any interruption in your child's school attendance may be avoided.

You may submit updated immunization certificates as soon as they are available. Please feel free to contact us via email at rcreception@caschools.us with any questions or extenuating circumstances.

Thank you in advance for your attention to this important matter.

Rock Creek Office Staff
(502) 897-3372