

**CHRISTIAN ACADEMY SCHOOL SYSTEM**  
**Rock Creek K-5 Before- and After-School Care Program**  
**2020-2021 POLICY**

The Rock Creek Before- and After-School Care Program is available for students in Kindergarten through 5<sup>th</sup> grade. **Advance registration is required to participate in this program.**

**PROGRAM INFORMATION:**

- Before-School Care (BSC) opens at 7:00 AM. Students may bring a breakfast snack from home, but breakfast will not be provided through the program.
- After-School Care (ASC) includes a snack for students and ends at 6:00 PM. A late pick-up fee of \$2.00/minute/student is assessed and will be invoiced and paid through FACTS Tuition Management.

**BEFORE-SCHOOL CARE RATES:**

- Daily Service (4-5 days/week) \$603 annually (\$67/month), invoiced and paid through FACTS monthly, September through May
- Occasional Service \$5/day, invoiced and paid through FACTS at the end of each month

**AFTER-SCHOOL CARE RATES:**

- Daily Service (4-5 days/week) \$2025 annually (\$225/month), invoiced and paid through FACTS monthly, September through May
- Occasional Service \$15/day, invoiced and paid through FACTS at the end of each month

**PROGRAM POLICIES:**

- To change options for use, contact the Business Office.
- No care will be provided for holidays, in-service days, early dismissals, or unscheduled closures. Rates are calculated on an annual basis; therefore, **no adjustments will be made for missed days, holidays, in-service days, early dismissals, or unscheduled closures.**
- Before- and After-School Care is closed during Christmas Break and Spring Break.
- Payment for **Daily Service** is invoiced through FACTS Tuition Management and is due the first of each month. **A late charge of \$10 will be added to your fee if payment is not received as scheduled.**
- Payment for **Occasional Service** is invoiced through FACTS Tuition Management at the end of each month and due upon receipt of invoice. **A late charge of \$10 will be added to your fee if payment is not received within 10 days.**
- **Before- and After-School Care enrollment may be suspended for any student whose account becomes two months past due.**

**Contact Information:**

Financial Questions—Contact the Business Office, 502-244-3225.