



Christian Academy  
OF LOUISVILLE  
SOUTHWEST CAMPUS

June 2020

Dear Parent(s)/Guardian(s) of Incoming Kindergarten Student(s),

Welcome to Christian Academy of Louisville! We are looking forward to welcoming students to school. As we prepare, there are some details that will need your attention.

As your child enters Kindergarten, it is a state requirement that the following documents are turned in by the first day of school:

1. **Preventative Health Care Examination Form** – This is also referred to as a school physical. This form is available at your physician’s office and is completed by the physician during a “well” visit.
2. **Kentucky Immunization Certificate** – A current immunization certificate is required. It must be signed by a physician and have a valid expiration date.
3. **Birth Certificate** – Please send a photocopy of your student’s state issued birth certificate. (Hospital certificates are NOT valid).

All forms must be turned in at Back-to-School Drop-In on Monday, August 10 from 2:00-5:00 PM in order to receive your class schedule and locker assignment for Middle School.

Certainly we understand that in this COVID-19 environment you may face challenges in scheduling appointments for immunizations. We encourage you to make arrangements now before the back-to-school rush.

Since we must report our students’ compliance with state required immunizations, there will be a deadline this fall after which students without necessary immunization documentation will not be allowed to attend school. Please schedule now so any interruption in your child’s school attendance may be avoided.

You may submit updated immunization certificates as soon as they are available. Please feel free to contact me with any questions or extenuating circumstances.

Thank you in advance for your attention to this important matter.

In His Service,

Shannon Wilson  
Campus Office Manager  
Christian Academy of Louisville - Southwest Campus