

CHRISTIAN ACADEMY SCHOOL SYSTEM
CAI K-12 School-Age Care Program
2021-2022 POLICY

The Christian Academy of Indiana School-Age Care (SAC) Program is available for students in Kindergarten through 12th grade. **Advance registration is required to participate in these programs.**

PROGRAM INFORMATION:

- Before-School Care (BSC) is available for K-5 students and opens at 7:00 AM. Students dropped off before 7:40 AM must report to BSC. **Advance registration is required.** Students may bring a breakfast snack from home, but breakfast will not be provided through the program.
- After-School Care (ASC) is available for K-12 students and ends at 6:00 PM; a late pick-up fee of \$2.00/minute/student is assessed and will be invoiced and paid through FACTS Tuition Management. Elementary students not picked up by 3:00 PM must report to ASC. Upper School students not picked up by 3:30 PM must report to ASC. **Advance registration is required.** ASC includes a snack for K-5 students.

Option 1—BEFORE- AND AFTER-SCHOOL CARE RATE (K-5 only):

- Daily Service (4-5 days/week) \$2500 annually, invoiced and paid through FACTS monthly, August through May; no additional charge for full days or breaks

Option 2—BEFORE-SCHOOL CARE PROGRAM RATE (K-5 only):

- Daily Service (4-5 days/week) \$600 annually, invoiced and paid through FACTS monthly, August through May; no additional charge for snow delays

Option 3—AFTER-SCHOOL CARE PROGRAM RATE (K-12):

- Daily Service (4-5 days/week) \$1900 annually, invoiced and paid through FACTS monthly, August through May; no additional charge for half days

Option 4—OCCASIONAL SERVICE RATES:

- Before-School Care (K-5 only) \$5/day, invoiced and paid through FACTS at the end of each month; \$10/day for snow delays
- After-School Care (K-12) \$15/day, invoiced and paid through FACTS at the end of each month; \$20/day for half days (includes Kindergarten first week of school)

PROGRAM POLICIES:

- For financial questions and to change options for use, contact the Business Office.
- No care will be provided for holidays or unscheduled closures. Rates are calculated on an annual basis; therefore, **no adjustments will be made for missed days, holidays, or unscheduled closures.**
- Separate registration (K-5 only) will be offered for Fall Break, Christmas Break, Spring Break and Summer.
- Payment for **Daily Service** is invoiced through FACTS Tuition Management and is due the first of each month. **A late charge of \$10 will be added to your fee if payment is not received as scheduled.**
- Payment for **Occasional Service** is invoiced through FACTS Tuition Management at the end of each month and due upon receipt of invoice. **A late charge of \$10 will be added to your fee if payment is not received within 10 days.**
- **School-Age Care enrollment may be suspended for any student whose account becomes two months past due.**

Contact Information:

Program Questions—Contact the Director, kbuell@caschools.us.
Financial Questions—Contact the Business Office, 502-244-3225.