

Frequently Asked Questions

What is Continuous Enrollment?

This is an enrollment model that is used by colleges and Christian schools nation-wide as an efficient way for families to enroll from year to year. In fact, once you complete our Continuous Enrollment Agreement this January, your child will be enrolled until graduation unless you choose to withdraw or opt-out. This process allows your child to be automatically enrolled from year to year unless you make a different choice.

Why Continuous Enrollment?

On average, Christian Academy School System has 93% of our families choosing to re-enroll each year. We understand that most of our families choose to stay with us through graduation and we want to move to a more simplified process to serve them.

Who does Continuous Enrollment?

This year every current family who has a student, kindergarten through 11th grade will complete the Continuous Enrollment Agreement. Our Junior Academy families, who have students who are staying in Junior Academy for another year, will complete the Continuous Enrollment Agreement. Finally, our new families with students who are enrolling into K-12 will also complete the Continuous Enrollment Agreement before their initial year. .

Will I need to complete a Continuous Enrollment Agreement for every school year?

No. After the initial completion of the Continuous Enrollment Agreement, current students will remain enrolled until graduation or opt-out by completing the withdrawal form.

What are the benefits of Continuous Enrollment?

This process is easier. Christian Academy values our partnership with our families and we want to simplify the reenrollment process by removing the need to complete yearly online forms to remain enrolled.

Next, Continuous Enrollment will guarantee your child's placement in next year's grade. With increasing enrollment, with some grades at or near a waitlist, this will secure your child's seat until they are ready for graduation.

What is the difference between this initial year and each subsequent year?

In this initial year, current families (Junior Academy 3 year olds along with kindergarten through eleventh grade) will need to:

- Complete, sign and submit the Continuous Enrollment Agreement for each child returning to Christian Academy for the 2022-2023 school year by the deadline.
- Pay the Continuous Enrollment Fee through your current FACTS Tuition Agreement. This will be a scheduled automatic draft.

What if I do not complete the Continuous Enrollment Agreement this year by the due date?

If the Continuous Enrollment Agreement is not completed and the Continuous Enrollment Fee is not paid by the due date, we cannot ensure placement for the next academic school year.

What is the Continuous Enrollment Fee?

The Continuous Enrollment Fee is a financial commitment that secures your student's placement for the following school year. The fee (formerly called the reenrollment fee) is a non-refundable fee that will be drafted each year using your family's FACTS tuition agreement. The fee amount and due date will be communicated each year in a Continuous Enrollment reminder email.

How do I opt-out of continuous enrollment in a future year if my student will not return?

You may opt-out of enrollment once the Continuous Enrollment reminder email is sent out. The reminder email will communicate the tuition and fee schedule for the next academic school year as well as the opt-out date. You will complete the Withdrawal Form that is located in your Web Forms in FACTS Family Portal. If completed by the opt-out date, the Business Office will not charge the Continuous Enrollment Fee to your account and will terminate the Continuous Enrollment Agreement.

What if I do not complete the Continuous Enrollment Agreement by the due date but change my mind?

After the due date, Christian Academy School System begins extending enrollment to new families. Therefore you will need to contact the Business Office to determine if space is available.

What if I complete the Continuous Enrollment Agreement but determine I need to withdraw my students?

You will need to complete the Withdrawal Form. The tuition and fee policies regarding withdrawals are stated on the Schedule of Tuition and Fees as well as the Withdrawal Form

What if I need to change my tuition payment plan for next year?

Your current payment plan and account information will automatically roll forward to the next year. If changes need to be made in the responsible party or tuition payment plan, please contact the Business Office.

What if my student is not returning next year?

Christian Academy School System desires to continue our partnership with you for your child's entire education, but we recognize that sometimes plans change for our families. Please make your child's principal aware of your decision and complete the Withdrawal Form by the withdrawal deadline.