



Welcome to the 2023-2024 school year! School begins on Tuesday, August 8, at 8:20 a.m. and the dismissal bell rings at 3:10 p.m. Our Principal is Mr. Robbie Brown and our Assistant Principals are Mrs. Jo Gill and Mr. Jeremy Guttierrez.

Our Counselors are:

- Jill Blount jblount@caschools.us last names A-G
- Chrissie Moon cmoon@caschools.us last names H-O
- Renee Brown mbrown@caschools.us last names P-Z

Counselors are off for the summer and will return the week of July 24.

BACK-TO-SCHOOL REGISTRATION

FRESHMEN AND NEW STUDENT ORIENTATION

FRESHMEN - Parents, please drop off your child and pick up will be 2 1/2 hours later...we will be busy!

- Monday, July 31, 8:30 - 11a.m. FRESHMEN with last names A - G.
- Monday, July 31, 12:30 - 3 p.m. FRESHMEN with last names H - Z.

NEW STUDENTS TO CAL - Arrive at 8:30 a.m. and plan to be here until pick-up time at 12 p.m.

- Monday, July 31, is for STUDENTS NEW TO CHRISTIAN ACADEMY - ENGLISH STATION (never previously attended CAL - English Station in **grade levels 9-12**) from 8:30 - 11 a.m. We want you to join us for lunch and some activities from 11 a.m. - 12 p.m. Sophomores, Juniors and Seniors, you will not need to attend the sessions listed below.

PARENT ORIENTATION...for FRESHMEN AND NEW STUDENTS TO CAL PARENTS

- Thursday, August 3, at 6:30 pm, we are inviting parents of Freshmen and New Students to CAL to join us for an orientation. You won't want to miss this opportunity as we will be sharing LOTS of great information to help you help your child be successful this coming year. Students do not need to attend this orientation.

SOPHOMORES, JUNIORS AND SENIORS

For students in grades 10 - 12 who have previously attended Christian Academy - English Station High School:

- **Friday, July 28 - SOPHOMORES**
 - 9:00 A - D
 - 9:15 E - H
 - 9:30 I - N
 - 9:45 O - S
 - 10:00 T - Z

- **Friday, July 28 - JUNIORS**
 - 11:00 A - C
 - 11:15 D - H
 - 11:30 I - M
 - 11:45 N - S
 - 12:00 T - Z
- **Tuesday, August 1 - SENIORS**
 - 10:00 A - D
 - 10:15 E - K
 - 10:30 L - O
 - 10:45 P - S
 - 11:00 T - Z

If you are not available during these registration times, the alternate dates are Friday, August 4, from 8 - 11 a.m. and 1 - 3 p.m.; Monday, August 7, from 8 - 11 a.m. and 1 - 3 p.m. We will not have additional support on these dates so you may have a longer wait time.

REQUIRED TO COMPLETE PRIOR TO JULY 25

Please promptly complete and electronically submit the required forms numbered 1, 2, 3 and 4 listed below. Please print and complete the School Policy Commitment Form (number 5) and return it on Registration Day. Your child will not receive a schedule, locker assignment or Chromebook or may not be able to start school without the proper documentation, including immunizations (see below).

Required FACTS Family Portal Documents to Complete Prior to July 25 (in [FACTS Family Portal](#), click School, click **Web Forms**)

1. 2023-24 Student Medical Info K-12 (Update in FACTS Family Portal). Make sure you type your name and the date under Parent Signature and *at the bottom of the page on the left, hit SAVE.*
2. 2023-24 Custodial Parent Demographic (Update in FACTS Family Portal). Please look at ALL of the information, make changes and add information wherever possible. Make sure you type in your Authorization Signature and *on the left, hit SAVE.*
3. 2023-24 Student Demographic (Update in FACTS Family Portal). Please look at ALL of the information, make changes and add information wherever possible. Does your child have a cell phone? If yes, it is VERY helpful if you add this information, especially for retreats and field trips! Make sure you type in your Authorization Signature and *on the left, hit SAVE.*
4. 2023-24 Technology Agreement. Make sure you type in your Signature and on the left, *hit SAVE.*

Required Forms

5. [School Policy Commitment Form](#) - Print, sign and return on Registration Day.

Requested Document under Web Forms:

2023-24 Grandparent Information

Optional Documents under Web Forms:

2023-24 KY K-12 Bus Registration Form

2023-24 ES (Fall, Winter, Spring) Sports Registration

Daily Information

We are on a 4-block schedule and school begins *Tuesday*, August 8. The warning bell rings at 8:15 a.m., class begins at 8:20 a.m. and dismissal is at 3:10 p.m. High School Chapel is on Thursdays. Our first chapel of the 2023-24 school year will be on Thursday, August 17. **A chapel uniform is required.**

Carpool for High School - The speed limit on school property is 15 mph; please abide by this to help keep everyone safe. Please refer to the High School Handbook in FACTS Family Portal under Resource Documents for arrival/dismissal information. Parents, please do not park or pick up in the Upperclassmen Parking Lot but follow the carpool directions that will be communicated prior to the start of school.

Student Parking - An annual permit is required and all drivers must apply for their 2023-2024 car tag. Student Parking is on a first-come, first-to-park basis in the front lot. Parking begins as soon as you turn right off the main driveway and continues across to the football entrance. Students park in spots with NO numbers. If there is a number on the spot, it is assigned faculty parking and you will receive a \$10 fine. If in doubt, come to the office and we will clarify. Parents, please do not park or pick up in the Student Parking Lot but follow the carpool directions that will be communicated prior to the start of school. A [Student Parking Application](#) must be completed if your child already has their license and will be parking on campus. Print a hard copy of the form, sign it and bring it in on Registration Day. A \$25 student parking fee will be billed through FACTS Tuition in September or throughout the school year as needed. We take security on campus seriously and every vehicle that parks on campus must be registered annually.

Visitor Lot - We have a visitor lot on the left as you enter the campus. Students are not allowed to park in the visitor's lot.

Uniform and Dress Code Policy

Please note that the CAL Uniform Policy has been updated for the 2023-2024 School year. These changes will take effect on the first day of school and all students are expected to be in compliance. Failure to be in uniform could cause students to miss valuable class time until corrected. If uniform issues persist, progressive consequences and/or loss of certain uniform privileges will occur. Students do not have to be in Chapel Uniform the first week of school.

For further information, please refer to the [Uniforms and Dress Code](#) page on our website as well as our High School Handbook in FACTS Family Portal found under Resource Documents.

CAL Uniform Providers:

Land's End

www.landsend.com/cass

School Code: 900076662

Shaheen's

994 Breckenridge Lane, Louisville, KY www.shaheens.com (502) 899-1550

Want to pursue **used uniform options**? The [PTO Uniform Resale](#) is on July 22, from 10 a.m. - 1 p.m. in the red gym.

Additional Information

- Parent Night will be on Tuesday, September 12, from 6:30 - 8:30 p.m. This is your chance to follow your child's schedule and meet their teachers!
- [PTO](#) - Volunteer with the PTO, order your back to school spirit-wear tshirt, sign up for Kroger Rewards, purchase coupon books and more! Joining the PTO is a great way to connect with new families and serve our school.
- [Supply List](#) If the class you are looking for is not listed, supplies may not be required or the teacher may inform students in class.
- [English Station Calendar](#), please access the full school year information. These dates are subject to change however we will update any dates as soon as possible.
- [High School Calendar](#) These dates are subject to change however we will update any dates as soon as possible.
- [Daily Announcements](#) (once school starts) may be found on the CAL website (click English Station, High, Daily Announcements).
- [Click here](#) for everything you need to know about Canvas. Canvas allows you to daily monitor your child's assignments and grades.
- **FINAL EXAMS**
 - Please plan your vacation to ensure your child is at school on the days they are required to take a final. Specific HIGH SCHOOL FINAL EXAM information will be sent out in November and April.
 - **Semester 1 Final Exams:** The last day of Semester 1 is Thursday, December 14, and High School Final Exams will be on December 15, 18, 19, and 20. The first day of Christmas break is December 21.
 - **Semester 2 Final Exams:** The last day of Semester 2 is Monday, May 20, and High School Final Exams will be May 21, 22, 23, and 24. The last day of school is May 24.
- If any of your class choices have an associated fee, we will bill through FACTS Tuition in September.
- Need CAL gear? [Click here](#) to check out times to visit our Centurion Armory!
- Are you an athlete? Like to support our athletes? The Athletic Department also has a packet with complete information for both athletes and spectators on the back-to-school website.
- [Click here](#) for our Health Room policies and Health-related forms. Need to take a prescription medication during the school day? Need a Kentucky School Physical form? You will find the forms on the Health Room link.

IMMUNIZATIONS UP TO DATE? They must be completed and received to get your schedule!

- All students 16 years of age and older (this includes summer birthdays) need to have a Meningococcal Booster shot (some students have already done this but many have not).
- Any student needing the second Hepatitis A shot in the two-shot series.

- Any new high school students or any new high school students from last school year who have not already done so need a current immunization certificate that includes a physician's signature and expiration date, a preventative health care examination form (NOT a sports physical) and a photocopy of a state-issued birth certificate. Updated forms can be faxed to the school at (502) 753-4547, emailed to msoete@caschools.us or mailed to CAL at 700 S. English Station Road, Louisville, KY 40245, ATTENTION: School Nurse.
- SENIORS...it is [Tux/Drape Photo](#) time! Sign up for your tux/drape photo for the yearbook and graduation events. Everything is provided, students need to come prepared for a photo from the neck up, Handbook rules apply.
 - Wednesday, July 12, from 9 a.m. - 12 p.m.
 - Thursday, July 20, from 12 - 3 p.m.
 - Tuesday, August 1, from 9 a.m. - 1 p.m.
- Service hours...15 hours for each year of high school with a total of 60 hours to graduate. Because of COVID, the Class of 2024 will need 45 hours. Half must be served in the community and the balance may be community or church hours. Did you complete hours this summer? Print and complete the [Community Service Hours](#) form or forms are available in the office. Make sure you document your hours!
- [SUMMER AP ASSIGNMENTS](#)...have you completed them yet? Double-check what is needed!

We are excited about the **2023-2024** school year. Let us know if you have any questions and see you soon!