

CHRISTIAN ACADEMY SCHOOL SYSTEM
English Station Junior Academy After-School Care Program
2023-2024 POLICY

Advance registration through FACTS Family Portal is required to participate in the Junior Academy After-School Care Program (ASC). After-School Care fees will be collected through your FACTS agreement through automatic withdrawal along with scheduled tuition payments.

PROGRAM INFORMATION:

- JA ASC begins at 4:00 PM and ends at 6:00 PM. A late pick-up fee of \$2.00/minute/student is assessed and will be invoiced and paid through FACTS Tuition Management.
- As always, Junior Academy staff members will serve your children during the After-School Care hours. All staff members will continue to meet state requirements as well as Christian Academy School System standards to work with your children.

PROGRAM RATES:

\$1600 annually (\$800/semester) through FACTS Tuition Management. Payments will be automatically withdrawn on the same date and same account as your scheduled tuition payments.

PROGRAM POLICIES:

- Registration of new students and withdrawals of participation may only change at the beginning of the second semester with a one-month written notice to the Business Office. Opting in and out during the course of a semester is not permitted.
- No care will be provided for holidays, early dismissals, or unscheduled closures. Rates are calculated on a semester basis; therefore, **no adjustments will be made for missed days, holidays, early dismissals, or unscheduled closures.**
- After-School Care enrollment may be suspended for any student whose account becomes two months past due.

Contact Information:

Program Questions—Contact Rebecca Davis, 502-753-4504
Financial Questions—Contact the Business Office, 502-244-3225.