



End of year and Summer Chromebook information

Grade 9, Grade 10, and Grade 11 Students

As the end of the school year approaches, we wanted to reach out to you concerning our **1:1 Chromebook program**. Students in grades 9, 10, and 11 will **continue to have access to their Chromebooks by taking their devices home during the summer months**.

Students are encouraged to use their devices over the summer to complete summer assignments and to pursue hobbies and other interests as long as those pursuits would be appropriate on a school-issued device. Examples include AP summer classes, reading, writing, computer coding, researching colleges and careers, and STEAM (Science, Technology, Engineering, Art, and Math) activities.

Even if a student does not intend to use the device over the summer, families will need to store the device at home in a secure location. Doing so guarantees that the student will have access to their Chromebook on the first day of school. The school issued device needs to be fully charged prior to the first day of school (CAI August 2 : ES August 8, 2023). These devices do not require regular maintenance over the summer and can be safely stored on a shelf with the charger nearby.

During the summer, all Chromebooks will continue to be filtered according to Christian Academy Technology filtering policies. The Technology Responsible Use Policy also will remain in effect over the summer months. Please refer to the policy for acceptable use and proper care and cleaning expectations.

The school insurance policy will continue over the summer months. The following chart lists the cost of lost, stolen, or damaged equipment:

Chromebook Fee Chart

Damage	Description	Cost
Chromebook	Lost	\$240
Charger	Lost	\$40
Screen Damage	Broken or Cracked screen	\$70
Keyboard Damage	Broken or Missing keys	\$70
Stickers / Paint / Ink / etc	Unauthorized stickers or coloring of keyboard or case	\$25



Summer Chromebook Tips

Care

- Keep Chromebooks away from pets or young children.
- Avoid heat and direct sunlight.
- Avoid liquids – beware of wet swimsuits and towels.
- Keep Chromebooks plugged into a surge protector when they are not in use.
- Lack of charging may result in damage to the battery.
- Clean the screen only with a clean microfiber (lint-free) cloth.
- Use two hands at all times to carry the Chromebook.
- Insert all cords (charger, headphones) carefully into your Chromebook.
- Avoid the use of USB devices, such as mice, as the routine insertion/removal of USB devices can damage the USB ports and/or introduce unnecessary wear and tear.
- When storing your Chromebook, do not place heavy items on top of it.
- Avoid leaving your Chromebook in a vehicle. If you must, make sure the Chromebook is hidden from view. Criminals will break car windows to steal Chromebooks.

Repairs/Damages

- There is limited Technology support over the summer.
- Chromebooks that need repairs will need to be communicated via a helpdesk ticket by emailing support@caschools.us. Appointments for repairs and costs will be worked out via email once a ticket has been placed.
- While Chromebooks will be repaired as quickly as possible, replacements are not available over the summer.
- The student will be contacted by email when their Chromebook is ready to be picked up.
- Replacement chargers can be purchased for \$40 before May 26th or on back to school days July 31, August 1st or August 2nd. No charger sales over the summer months.
- A lost or stolen device must be reported immediately to support@caschools.us. A police report must be provided for a stolen device.