

WELCOME



TO

Christian Academy

OF INDIANA

Junior Academy



Welcome to the 2023-2024 school year! School begins on Wednesday, August 2, at 8 a.m.



Jolinda Jones
Junior Academy Director



Tamara Parson
JA Aftercare Supervisor

Meet Your TEACHER



You and your child are invited to meet his/her teacher on Tuesday, August 1. At this time, you may bring the signed Junior Academy intake form, your child's health and immunization form, HiMama contract and a copy of your child's birth certificate. You may also bring all of your child's school supplies.

You may attend during the following times on August 1:

- 8:30 - 10:00 a.m. Last name begins with A - K
- 10:30 a.m. - 12:00 p.m. Last name begins with L - Z
- 2:00 p.m. - 3:30 p.m. Make-Up Time for those not available during designated time.

REQUIRED TO COMPLETE ONLINE WEB FORMS BEFORE JULY 21

Please promptly complete and electronically submit the required web forms numbered 1, 2 and 3 listed below.

Required FACTS Family Portal documents complete before July 21, 2023.

(In [FACTS Family Portal](#), click School, click Web Forms)

1. 2023-24 Junior Academy Health Form
2. 2023-24 Custodial Parent Demographic
3. 2023-24 Student Demographic - You **MUST** enter emergency persons contact information AND transportation persons contact information under student demographics. Your child will not be dismissed to anyone who is not listed under Transportation Contact.

Required Print Forms: If you did not receive these forms via mail, you will need to print these, fill them out, sign and return them on August 1, 2023.

1. [JA Intake and School Policy Commitment Form](#) - Print, sign and return on August 1.
2. [JA Health and Immunization Form](#) - Print, have completed by physician or nurse practitioner and return on August 1.
3. [HiMama Contract](#) - Print, sign and return on August 1.
4. [JA Information](#) - Print, complete and return on August 1.

Please bring a copy of your child's birth certificate on August 1, 2023.

Daily Information

School begins on Wednesday, August 2, 2023. Our academic hours for Junior Academy are from 8 a.m. through 12 noon. **Please make every effort to have your child here by 8 a.m.** All students must be signed in and out at the entrance to our Junior Academy hallway. You will be allowed to walk your child to class on the first day of school and get plenty of pictures of your child's first day of school. For the safety of all children after the first day of school, the Junior Academy hallway will be for staff and students only. It can become overcrowded and overwhelming to our students to have lots of traffic in the hallways.

Handbook

Please read the Indiana Junior Academy handbook in FACTS Family Portal located under Resource Documents. After reading the handbook print, sign and return the Student Intake and School Policy Commitment Form (linked above).

Dress Code

Junior Academy students are encouraged to wear everyday play clothes. Girls must wear modesty shorts underneath dresses and no spaghetti straps.

Footwear: Closed-toe, closed-heel-style shoes, standard athletic shoes or indoor boots with rubber soles (NO HEELS) should be worn. Velcro fasteners are preferred.



JA Facebook Group

We have a Junior Academy Facebook Group (CAI JA 2023-2024). Please ask for permission to join the group. We will verify you are related to a student and accept you as a member. We will post information and pictures throughout the year on this Facebook Group site.



HiMama is an early education communication app. You will receive daily updates and communication from your child's classroom. You can learn more about HiMama here:

- [HiMama Information](#)
- [HiMama Parent Info Video](#)
- [HiMama Internet Safety](#)
- [HiMama Introduction Letter](#)

Chapel

Junior Academy's chapel is on Wednesday at 10 a.m. Parents are welcome to attend chapel. You can sign-up for chapel visits [here](#). Please check-in at the front desk when you arrive.



Building Safety and Security

Christian Academy School System has a task force team that monitors the security of all 3 Christian Academy campuses. All of our employees go through quality training for emergency response and other crisis intervention practices. We view the safety of our students and employees as everyone's responsibility so that all employees are empowered to respond in an emergency situation. The exterior doors of the building are locked at all times, and visitors are only admitted at the elementary and high school/middle school entrance. All visitors are verified and checked in with our Visitor Management school security system.

Junior Academy Calendar

[2023-2024 Junior Academy Calendar](#)

School Supply List

[Junior Academy School Supply List](#)

We are excited about the 2023-2024 school year.

Let us know if you have any questions and see you soon!

The mission of Christian Academy School System is to develop students with a heart for God who grow as Jesus did in wisdom, stature and in favor with God and men.

