

CHRISTIAN ACADEMY SCHOOL SYSTEM
English Station K-5 After School Care Program
2026-2027 POLICY

The English Station After School Care Program (ASC) is available for students in Kindergarten through 5th grade. **Advance registration is required to participate in this program. We reserve the right to limit availability in ASC based on the recommended student to staff ratios.**

PROGRAM INFORMATION:

- ASC ends at 6:00pm (Pick-ups after 6:00pm will incur a late pick-up fee of \$3.00/minute/student).
- ASC includes a snack for students.
- ASC billing is invoiced and paid through FACTS Tuition Management at the beginning of each month and is due within 10 days.

PROGRAM RATES:

- **Daily Service** (4-5 days/week) \$240/month - invoiced August through May
- **Occasional Service** \$25/day - invoiced monthly September through June for each prior month's usage
- **Emergency Only Service** \$25/day - invoiced monthly September through June for each prior month's usage

PROGRAM POLICIES:

- ASC usage options changes are allowed once per semester - an updated ASC Registration Form is required to make a change.
- ASC is closed when school is not in session as well as scheduled events such as Open House and Senior Carnival.
- No care will be provided for holidays, early dismissals, or unscheduled closures. Rates are calculated on an annual basis; therefore, no adjustments will be made for missed days, holidays, early dismissals, unscheduled closures, or for any period of days missed due to discipline issues.
- Payments for ASC not received as scheduled will incur a \$10 late fee.
- ASC enrollment may be suspended for any student whose account becomes two months past due.

Contact Information:

Financial Questions—Contact the Business Office, 502-244-3225