



## Medication Administration

### OVER-THE-COUNTER MEDICATIONS

Christian Academy Health Room staff can provide and administer certain over-the-counter medications if parents give permission by completing the Student Medical Information form in Magnus Health.

Medications provided by the health room include the following:

- Acetaminophen
- Ibuprofen
- Benadryl
- Tums
- Zyrtec
- Claritin
- Decongestant
- Hydrocortisone cream
- Allergy eye drops

If your child requires additional medications not on this list, please follow the guidelines below so the health room can accommodate the need.

### MEDICATION ADMINISTRATION GUIDELINES

- A medication administration release form must be completed and signed in Magnus Health for any medication not approved on the Magnus Health medication form. This only needs to be done once per school year unless the drug or dosage changes.
- All prescription medications must be in their original packaging and accompanied by the prescription.
- All medications must be dropped off at the welcome desk by a **parent or guardian**.
- Please label the medication being dropped off with your student's name, the name of the medication, and the quantity.
- Expired medications will not be accepted. Please verify this before bringing in medications.
- Medications that do not meet the guidelines and criteria outlined here **WILL NOT BE ACCEPTED**.

### DAILY PRESCRIPTION MEDICATION TO BE ADMINISTERED IN THE HEALTH ROOM

- Please follow ALL medication administration guidelines above.
- Daily medication can be given to students in grades K-12.
- Medication can be administered from 8:30 a.m. to 2:30 p.m. \*\* Nurses will determine if exceptions can be made\*\*
- Please email the health room at [calnurse@caschools.us](mailto:calnurse@caschools.us) at CAL and [cainurse@caschools.us](mailto:cainurse@caschools.us) at CAI before dropping off medication at the welcome desk. Include the name and number of pills being dropped off.
- If possible, the nurse will send an email when the number of pills in the health room becomes low, but ultimately, parents are expected to manage their child's medication supply.
- If your child requires something to take their medication with, other than water or applesauce, please send it in with the student.

### EMERGENCY MEDICATIONS (EPI PENS, INHALERS, ANTI-SEIZURE MEDICATIONS)

- Please follow ALL medication administration guidelines above.
- Please provide the school nurse with as much information as possible regarding your child's emergency medication.
- ONLY High School and Middle School students are allowed to self-carry inhalers and EpiPens. **Elementary students are not allowed to keep inhalers or any type of medication in their backpacks.** All elementary students' medications must be stored in the health room. Extenuating circumstances will be evaluated and approved ONLY if deemed necessary by the administration.