



## Medication Administration

### OVER-THE-COUNTER MEDICATIONS

Christian Academy Health Room staff can provide and administer certain over-the-counter medications if parents give permission by completing the Over-The-Counter Medication Form in Magnus Health.

Medications provided by the health room include the following:

- Acetaminophen
- Ibuprofen
- Benadryl
- Tums
- Zyrtec
- Claritin
- Decongestant
- Hydrocortisone cream
- Allergy eye drops

If your child requires additional medications not on this list, please follow the guidelines below so the health room can accommodate the need.

### MEDICATION ADMINISTRATION GUIDELINES

- A [Medication Administration Release Form](#) must be completed and uploaded to Magnus Health for any medication not approved on the Magnus Health Over-The-Counter Medication Form. This only needs to be done once per school year unless the drug or dosage changes.
- All prescription medications must be in their original packaging and accompanied by the prescription.
- All medications must be dropped off at the welcome desk by a **parent or guardian**.
- Please label the medication being dropped off with your student's name, the name of the medication, and the quantity.
- Expired medications will not be accepted. Please verify this before bringing in medications.
- Medications that do not meet the guidelines and criteria outlined here **WILL NOT BE ACCEPTED**.

### DAILY PRESCRIPTION MEDICATION TO BE ADMINISTERED IN THE HEALTH ROOM

- Please follow ALL medication administration guidelines above.
- Daily medication can be given to students in grades K-12.
- Medication can be administered from 8:30 a.m. to 2:30 p.m. \*\* Nurses will determine if exceptions can be made\*\*
- Please email the health room at [calnurse@caschools.us](mailto:calnurse@caschools.us) at CAL and [cainurse@caschools.us](mailto:cainurse@caschools.us) at CAI before dropping off medication at the welcome desk. Include the name and number of pills being dropped off.
- If possible, the nurse will send an email when the number of pills in the health room becomes low, but ultimately, parents are expected to manage their child's medication supply.
- If your child requires something to take their medication with, other than water or applesauce, please send it in with the student.

### EMERGENCY MEDICATIONS (EPI PENS, INHALERS, ANTI-SEIZURE MEDICATIONS)

- Please follow ALL medication administration guidelines above.
- Please provide the school nurse with as much information as possible regarding your child's emergency medication.
- ONLY High School and Middle School students are allowed to self-carry inhalers and EpiPens. **Elementary students are not allowed to keep inhalers or any type of medication in their backpacks.** All elementary students' medications must be stored in the health room. Extenuating circumstances will be evaluated and approved ONLY if deemed necessary by the administration.