

**CHRISTIAN ACADEMY SCHOOL SYSTEM**  
**English Station K-5 After School Care Program**  
**2026-2027 POLICY**

The English Station After School Care Program (ASC) is available for students in Kindergarten through 5<sup>th</sup> grade. **Advance registration is required to participate in this program. We reserve the right to limit availability in ASC based on the recommended student to staff ratios.**

**PROGRAM INFORMATION:**

- ASC ends at 6:00pm (Pick-ups after 6:00pm will incur a late pick-up fee of \$3.00/minute/student).
- ASC includes a snack for students.
- ASC billing is invoiced and paid through FACTS Tuition Management at the beginning of each month and is due within 10 days.

**PROGRAM RATES:**

- **Daily Service** (4-5 days/week)      \$240/month - invoiced August through May
- **Occasional Service**      \$25/day - invoiced monthly September through June for each prior month's usage

**PROGRAM POLICIES:**

- ASC usage options changes are allowed once per semester - an updated ASC Registration Form is required to make a change.
- ASC is closed when school is not in session as well as scheduled events such as Open House and Senior Carnival.
- No care will be provided for holidays, early dismissals, or unscheduled closures. Rates are calculated on an annual basis; therefore, no adjustments will be made for missed days, holidays, early dismissals, unscheduled closures, or for any period of days missed due to discipline issues.
- Payments for ASC not received as scheduled will incur a \$10 late fee.
- ASC enrollment may be suspended for any student whose account becomes two months past due.

**Contact Information:**

Financial Questions—Contact the Business Office, 502-244-3225