



Dear Parents and Guardians,

For the upcoming school year, we will transition all student medical information to a secure online database used by our school nurses and administration to more efficiently support student care. This change offers several benefits, including reduced annual paperwork for families and more accurate, up-to-date information that parents and designated school personnel can easily access.

Our new system is *Magnus Health*. This is a web based platform that provides continuous access to your child's health record and the ability to update information as needed. You will also retain the option to access your child's account after graduation.

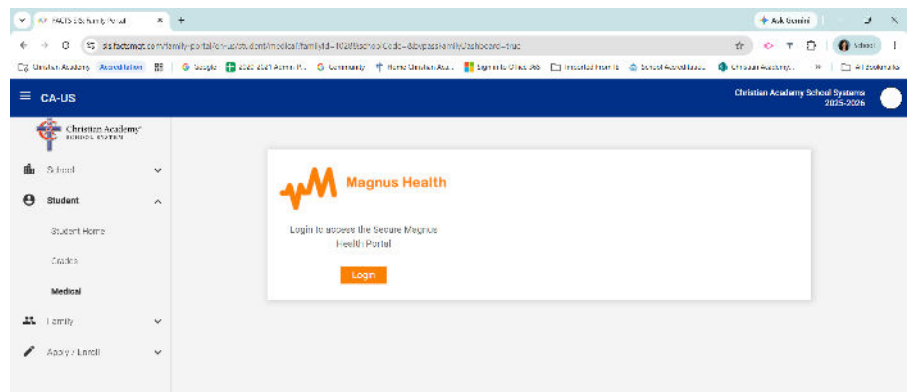
Access Begins on July 14, 2026

Starting on **July 14, 2026**, you will be able to access your Magnus Health account through your **My Facts Family Portal** account.

We ask that all required health information for each enrolled child be completed in Magnus Health no later than **July 29, 2026***

How to Access Your Magnus Health Account

1. Log in to **FACTS Family Portal**.
2. Click on **Student** in the left navigation bar.
3. Click on **Medical**.
4. Click the login button for **Magnus Health**
5. If you access Magnus Health through FACTS



Family Portal, you will not have to create a new username and password. If you choose to download the Magnus app, you will need to create an account. The accounts will merge.

How to complete forms and upload documents

Please watch this [video](#) to learn how to complete forms and upload documents in Magnus. Additional help can be found at the [Magnus Health Community](#) website.

What information will be securely stored in Magnus Health?

All Health information regarding your child(ren) previously entered in the FACTS medical forms or turned into the health room will now be uploaded and stored in Magnus Health.

This **may** include: (Requirements vary by state, age and personal medical conditions. Magnus will prompt you for the information required for each child.)

- General Health Information
- Medication Information (Prescription and Over-the-Counter)
- Instructions for Specific Health Concerns
- Immunization Records*
- Physical*
- Birth Certificate*

*PLEASE NOTE:

If you are a returning family, the school is currently in the process of uploading all PAPER documentation (Immunization records, Physicals, Birth Certificates, etc.) that has been submitted to the school. Your Magnus account may show that you still need to upload those documents until the school's upload process is complete, which may be later this fall. You may ignore Magnus' notifications regarding the submission of birth certificate, physical and immunization records for **this year only** until the upload process is complete. *Please do not contact the school to confirm that you have paperwork on file.* You will be notified if the school is missing any documents once all student files have been uploaded to Magnus.

Magnus Health also offers a app for access on your mobile device.

Please read [here](#) for more information about the Magnus mobile app.

Questions or Need Assistance?

If you have trouble navigating Magnus Health, entering information, downloading forms or have any other questions, please contact Magnus customer support:

- Phone: (919) 502 7689

- Email: service@magnushealthportal.com
- Website: [Magnus Health Community](#)

Their support team is ready to assist you.

Thank you for your cooperation and patience as we launch this new system. Please plan to complete the Magnus forms for each enrolled child by **July 29, 2026***

Sincerely,

The Christian Academy Health Room Team