



Christian Academy
SCHOOL SYSTEM



Magnus Health

Dear Parents and Guardians,

As a reminder, we moved all student medical information to *Magnus Health*, a secure online database our school nurses and administration use to support student care more efficiently. Thank you for completing your child's health information.

- ★ *If you did not complete the information in Magnus Health, please do so immediately, or the nurses will not have permission to treat your child when they visit the Health Room. Please make sure **all information is correct and up to date**, as this is the **ONLY** information that the nurses have to treat your child.*

Treatment Notes through Magnus Health

When your child visits the Health Room, Magnus sends an email to the parent/guardian on record titled "New Treatment Note for *Child's Name*." The link directs you to FACTS Family Portal, where you can navigate to your Magnus Health Account, in the same way that you did to complete your child's health forms. This is similar to logging into your physician's medical platform to access medical information.

**Please note, you will be called if your child needs to be picked up or if it is an emergency.*

The email will look like this:

Parent Name <parentemail@inbox.com>

[Christian Academy School System] New Treatment Note for "Student Name"

1 message

Christian Academy School System <no-reply@magnushealthportal.com>

Mon, Aug 17, 2026 at 10:37 AM

Reply-To: xxxxxxxx@caschools.us

To: parentemail@inbox.com

"Student Name" has a new treatment note that has been shared with you.

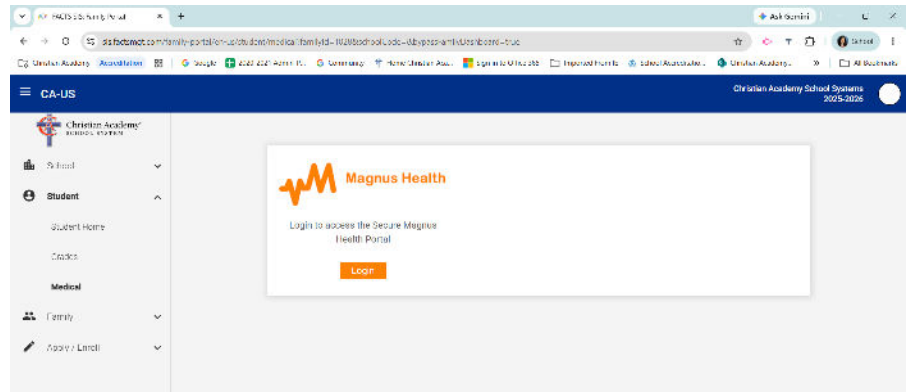
To view please log in to your account by clicking the link below <https://ca-us.client.factsmgt.com/>

Encryption verified by Paubox - HITRUST certified
<https://www.paubox.com>

Click the email link to view. You will be directed to FACTS Family Portal. Then follow the steps below to access your Magnus Health Account.

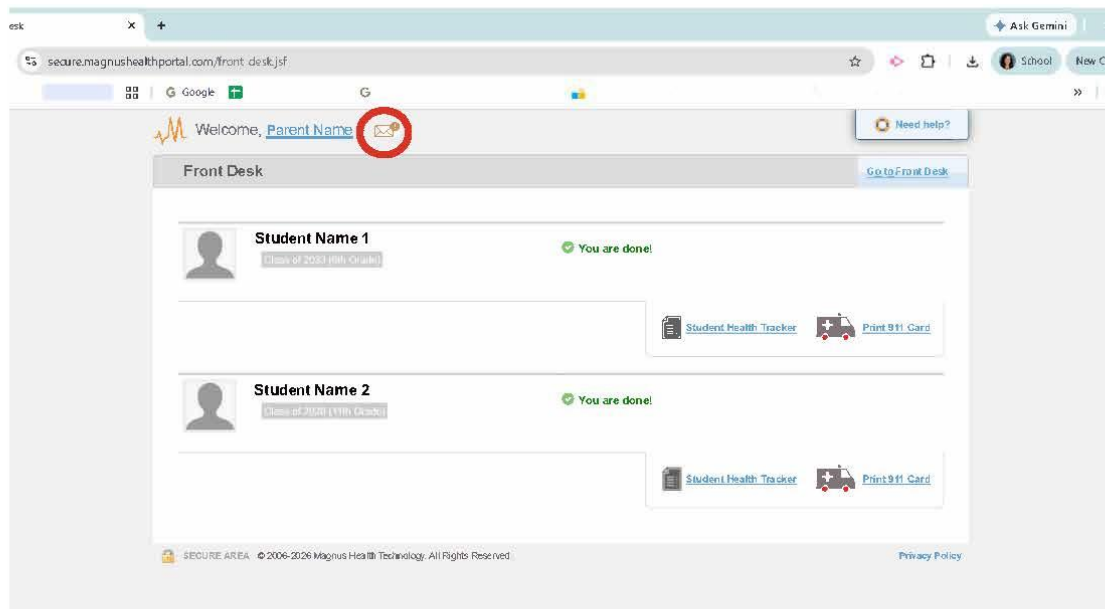
How to Access Your Magnus Health Account

1. Log in to **FACTS Family Portal**. (District Code: CA-US)
2. Click on **Student** in the left navigation bar.
3. Click on **Medical**.
4. Click the login button for **Magnus Health**.
5. If you access Magnus Health through FACTS Family Portal, you will not have to create a new username and password. If you choose to download the Magnus app, you will need to create an account. The accounts will merge. See the instructions below to create an account in the Magnus app.

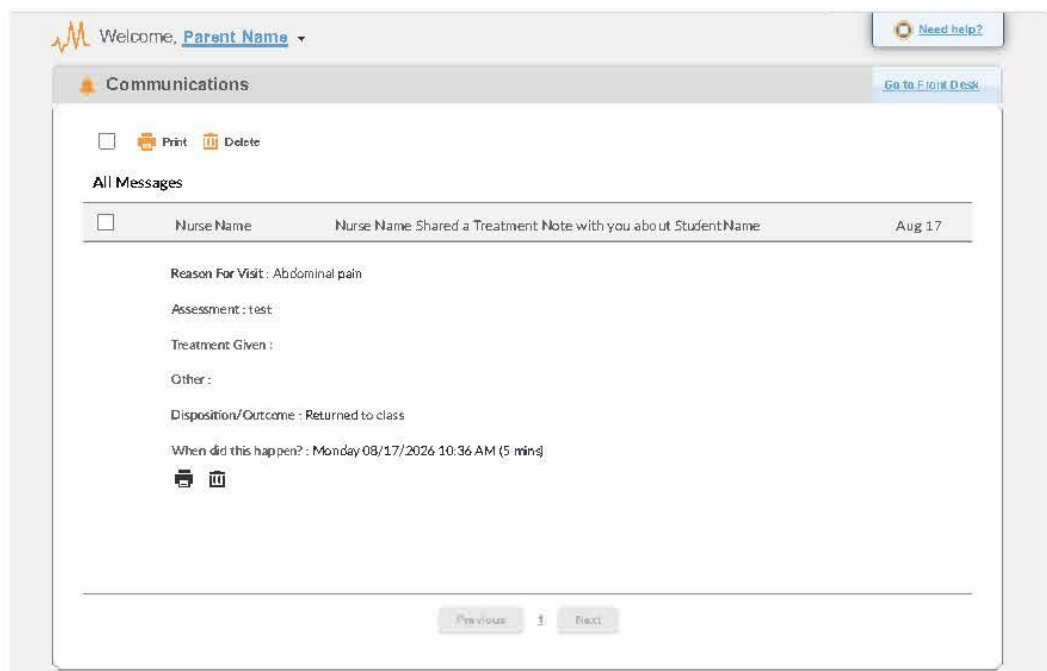


How to Access the Treatment Note

1. Once you have logged into Magnus, click on the envelope next to the parent name (circled in red in the screenshot).



2. You will see a list of notices. Click on each one to read detailed information.



Magnus Health also offers an app for access on your mobile device.

Please read [here](#) for more information about the Magnus mobile app.

Step-by-Step Instructions:

1. First, log in to your Magnus account on your computer or laptop.
2. Move your mouse over your name at the top of the screen.
3. Choose "Change Credentials."
4. Enter your new preferred username and password. Follow these security rules: use at least 10 characters, including 1 special character, 1 number, 1 uppercase letter, and 1 lowercase letter.
5. Click "Change Credentials."

Important Note:

If you usually log in to Magnus Health through your school's portal, you need to update your Magnus username and password to use the mobile app. For convenience, you can make your Magnus username match your school account.

Now, on your mobile device:

1. Download the mobile app called "Magnus Health" from either the Apple Store (for iOS) or the Google Play Store (for Android).
2. Open the new Magnus Health mobile app on your phone.
3. Use your newly created username and password to log in.

To access the treatment note in the Magnus app:

1. Choose your student

2. Click on “Shared Treatment Notes”

Questions or Need Assistance?

If you have trouble logging in, navigating Magnus Health, entering information, downloading forms, or have any other questions, please contact Magnus customer support:

- **Phone:** (919) 502-7689
- **Email:** service@magnushealthportal.com
- **Website:** [Magnus Health Community](#)

Their support team is ready to assist you.

Thank you for your cooperation and patience as we launch this new system.

Sincerely,

The Christian Academy Health Room Team